



**City of Hermosa Beach**  
 1315 Valley Drive, Hermosa Beach, CA 90254  
 310.318-0203 - Fax 310.372-6186  
 Email: [recordsrequest@hermosabch.org](mailto:recordsrequest@hermosabch.org)



PRR-19-00145

Received By: Taneshia Hudson  
 Referred To: P.D.  
 Date Referred: 10/15/19

## Public Records Request

The City of Hermosa Beach encourages public participation in the governing process and provides reasonable accessibility to all public records except those documents which are exempt from disclosure by express provisions of law or considered confidential or privileged under the law. The City is under no obligation to respond to requests which are not focused or specific. The City may withhold documents which are exempt from disclosure under state or federal law, including the attorney—client privilege or any other applicable privilege. The City, in accordance with Government Code Section 6253(b), has ten (10) days to respond to any request for public documents by indicating whether or not the documents exist and will be made available. Actual production of the documents may take somewhat longer depending upon their ease of availability and staff workload. To assist us in providing a timely response to your request, please fill out the form below and indicate the specific record/document you wish to review.

<b>Name (please print):</b> Matthew T McCool		<b>Email:</b> mccool.matt@gmail.com
<b>Address:</b> n/a		<b>Phone:</b> 310-486-9696
<b>City:</b> n/a		<b>Fax:</b> n/a

### Record or Document Requested:

To assist the City with your request, please identify each requested record/document separately. Please be as specific as possible. Non specific inquiries may cause responses to be delayed or may prove to be burdensome and therefore the City may not be able to respond. (Additional sheets may be used) **Submit all requests to the City Clerk's Office.**

I recently received a "Notice of Arraignment" for D.R. NUMBER 19-1631, therefore I am respectfully requesting a copy of the Police Report. Please see attached document. I will need this document prior to the 11/04/19 arraignment date.

Photocopies are \$0.20 per page (Mailing fee, if applicable is \$3.00 plus postage). Fees must be paid before records are released.

I agree to pay all applicable fees and charges per the City Council Resolution of Fees for any copies I request of the above mentioned document. *Accepted method of payment:* Cash or check. Credit card accepted in person only.

**MCCOOL.MATTHEW**  
**.TODD.1280758457**

Digitally signed by  
 MCCOOL.MATTHEW.TODD.1280758457  
 DN: c=US, o=U.S. Government, ou=DoD, ou=PKI,  
 ou=USN, cn=MCCOOL.MATTHEW.TODD.1280758457  
 Date: 2019.10.14 19:45:26 -07'00'

11 OCT 19

**Signature**

**Date**

### For Departmental Use Only:

<b>Action Requested:</b>	<b>Action Taken:</b>	<b>By</b> _____ <b>Date</b> _____
<input type="checkbox"/> Review Only	<input type="checkbox"/> Document Reviewed	<input type="checkbox"/> Non-Existent Document
<input type="checkbox"/> Copies Requested	<input type="checkbox"/> Copies Provided	<input type="checkbox"/> Other (Please Explain)
	<input type="checkbox"/> Refusal/Reason _____	

### For City Clerk's Use Only:

**Date Requestor Notified** \_\_\_\_\_ **Notified By:** \_\_\_\_\_ **Date Picked Up or Mailed** \_\_\_\_\_

SUPERIOR COURT, SOUTHWEST DISTRICT  
**NOTICE REGARDING ARRAIGNMENT DATE**

NAME, ADDRESS, AND TELEPHONE NUMBER OF AGENCY OR PROSECUTOR  Hermosa Beach Police Department 540 Pier Avenue Hermosa Beach, CA 90254 (310) 318-0360	FOR ADDITIONAL INFORMATION, CONTACT (Name and telephone number):  Terea Johnson HBPD Court Liaison (310) 318-0344
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TO:

MATTHEW TODD MCCOOL 3766 SOUTHVIEW DRIVE #218 SAN DIEGO, CA 92117
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TODAY'S DATE 10-01-19	CITATION/BOOKING NUMBER
D.R. NUMBER 19-1631	COURT CASE NUMBER (If applicable)
DATE CITATION ISSUED offense 08-04-19	ORIGINAL COURT APPEARANCE DATE
CHARGE(S) 166(A)(1) P.C. VIOL RESTRAINING ORDER	

- ☐ On the date shown above, you were issued a citation to appear in court for arraignment.
- ☐ The date you were previously given to appear in court fell on a court holiday, a Saturday, a Sunday, or a non-arraignment day; therefore, your appearance date has been rescheduled as indicated below.
- ☐ You were cited to appear in the wrong division (courtroom) or at the wrong address. The correct division and address are indicated below.
- ☒ You have been named as a defendant in a criminal complaint charging you with the violation(s) shown above. You must appear in court for arraignment as indicated below. By appearing in court promptly at the time and place indicated, you can avoid the inconvenience resulting from the issuance of a warrant for your arrest. **IF YOU FAIL TO APPEAR IN COURT AS DIRECTED, A WARRANT FOR YOUR ARREST WILL BE ISSUED.**
- ☐ Due to the investigative delay, a criminal complaint has not yet been filed by the prosecutor with the court. Do not appear in court on the date you were previously given. ☐ Instead, appear as indicated below. ☐ You will be notified by mail of your new arraignment date. If you were released on bail, your bail will be continued to your new appearance date (when assigned).
- ☐ Your case has been dismissed, and you do not have to appear in court.

**APPEAR AS INDICATED BELOW:**

DATE 11/04/2019	TIME 8:30 <input checked="" type="checkbox"/> A.M. <input type="checkbox"/> P.M.	DIVISION 3	ROOM NUMBER
LOCATION SOUTHWEST SUPERIOR COURT 825 Maple Avenue, Torrance, CA 90503-5058			

**DECLARATION OF MAILING**

I declare under penalty of perjury, under the laws of the State of California, that the following is true and correct: I am over the age of 18 years, not a party to this action, and readily familiar with my office's or agency's practice for the collection and processing of correspondence for mailing with the United States Postal Service. In the ordinary course of business, correspondence would be deposited with the United States Postal Service on the same day it was placed for collection. I served this *Notice Regarding Arraignment Date* by placing a true copy in an envelope addressed as shown above, and then by sealing and placing it for collection; stamping or metering with first-class, prepaid postage; and mailing on the date stated below, in the United States mail at Los Angeles County, California, following ordinary business practices.

I declare under penalty of perjury, under the laws of the State of California, that the foregoing is true and correct.		
DATE 10/01/19	TYPE OR PRINT NAME Terea Johnson	SIGNATURE 